

By: The Head of Audit & Risk

To: Governance & Audit Committee  
19 September 2007

Subject: **INTERNAL AUDIT REPORTING – IRREGULARITIES**

Accountable Officer: The Head of Audit & Risk

Classification: Unrestricted

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**Summary:** This report provides brief details of all irregularity cases completed during the period May 2007 to July 2007.

## **FOR INFORMATION**

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### **Introduction**

1. In line with best practice and as agreed by Members of the Audit Committee at their meeting on the 1 March 2005, this report summarises the outcome of irregularity investigations that have been concluded within the period from May to July 2007.
2. During the period, seven new cases of potential irregularity were reported, for which investigations are continuing. Where significant, details of these irregularities are reported separately to the Chairman of the Governance and Audit Committee during informal meetings, to ensure that he is made aware of possible problems as they arise.
3. Appendix 1 summarises the investigations that have been completed within the period.

### **Recommendation**

4. Members are asked to note this report.

**Janet Dawson**  
**Head of Audit & Risk**  
Ext: 4614  
3 September 2007

### Summary of Irregularity Cases Concluded in the Period May to July 2007

Ref	Directorate	Nature of Irregularity	Value	Outcome
715	CED	Theft/loss of Member's Community Grant	£2,000	<ul style="list-style-type: none"> <li>In 2006 an application for a community grant was received from a member of the public to replace a boiler in a leased building where she was providing dance classes to the local community.</li> <li>As part of the process to evaluate how the grant had been used, the Community Liaison Manager visited the dancing school, but found that it had closed down and the dancing teacher had 'disappeared' shortly after the grant had been awarded.</li> <li>Enquiries were made but the dancing teacher could not be traced and the matter was referred to the police, however, they have been unable to trace her.</li> </ul>
726	CED Commercial Services	Overcharging by taxi company	£5,456 recovered	<ul style="list-style-type: none"> <li>As part of the ongoing monitoring of contracts with transport providers, a taxi company engaged to transport two children to school was found to be charging for two taxis and two escorts but only using one.</li> <li>The company was contacted and admitted that it had not always provided two taxis and escorts. The company has repaid the overcharged amount and the contract with the company has since been revised.</li> </ul>